

The Alstead board of selectmen met in open session on Tuesday June 5, 2018 at 6:30 pm at the town offices. Members present were Chairman Tim Noonan and Rock Wilson. Tim led the pledge of allegiance. The minutes were read and Rock moved to accept as read, Tim seconded motion passed. Payment and payroll manifests and purchase orders were reviewed and signed except for the Pump Training purchase order.

The municibid winning bid was reviewed for the Chip-N-Vac. Tim moved to accept the winning bid of \$350.00, Rock seconded, motion passed. Kelly will coordinate payment and pick up.

Road Agent Prescott Trafton reported there is 6-7 tons of chloride left and he will be putting this down this year as needed. DPW is replacing culverts on Hill Rd and hope to have to completed by 6/18. Springfield Paving will start paving July 9th. DPW will be down one employee and Prescott will ask the part timers if anyone is able to cover as needed. He is planning on doing road striping this year in the fall. It will cost \$13,000 to do all the roads. He and the BOS will review which roads will be done. The sand from Kmiec's pit has been removed and is at the Town Barn. This year's 8,000 yards of sand/gravel will be stored at Bragg Lane. Prescott reported he would be calling Custom Crushing to schedule crushing sand and gravel. The board asked if Kelly would send Custom Crushing a letter asking if the can start on July 23, 2108.

Office Administrator, Kelly Wright met with Police Chief Steve Murrell for a department update. The PD budget was reviewed and looks good at this point, next year Kelly will re evaluate the accounts for the grant reimbursements. The cell tower is fixed for the time being but the Town has received another Tower. Steve is working with Arlene at the county to do signal strength testing and explore options of placement, installation prices for the tower and equipment. Once he has more information he will let the board know the next steps. The computer server is 6 years old and having problems. To replace it is \$7,500. Both Penny and Adams' computers need to be replaced and the fax/copier contract is up. The department needs a color copier for evidence reports. Steve is exploring leasing options through All Service and will report back to the BOS. Steve and Walpole officer Justin Sanctuary have been reviewing and outlining Langdon, Fall Mountain Regionals School coverage and a risk assessment committee.

Office Administrator, Kelly Wright reported she and Administrative Assistant Charlotte have completed the current use update. Over 400 letters were sent out, 187 complied resulting in an increase of \$47,177, 38 didn't respond resulting in an increase of \$45,928.00 assessment value to the Town. 178 assessments pickups were done this year. This is more than usual due to the current use update. Kelly has attended many continuing education classes in the areas of tax deeding, department of labor, know your territory, right to know law, and will be attending the art of welfare next week. The Town audit was completed in 3 days. The sale of town owned land is currently in the process of being reviewed. Kelly has reached out to the lawyer to ask if the town can use a realtor. She has contacted several realtors and heard back from several. She hopes to have more information on 6/19. The first tax deeding notices have been sent out. This year the board will be tax deeding twice. The Town Hall RFP has generated a lot of interest and the deadline is 6/19 to open the sealed bids. JD Crawford will be looking at the historical society roof and bring in a quote to replace the missing slates.

The Vilas Walk Bridge received no bids. Rock will call Cold River Bridge.

Emergency Management Director, Chris Rietmann reported he and the department heads are in the process of updating the Emergency Operation Plan. Chris reported there was discussion about using Southwest Regional Planning to help us. There are grants available but the EMS budget doesn't have enough in it. The board would like Chris to ask SWRP to assist with the update.

The board discussed the ambulance hardship applications. After much discussion the board decided not to use a form and any squad member can suggest a person request a meeting with the selectmen to discuss financial concerns.

Tim reported Elaine Burroughs would like to keep the elevator and Chris Bates will be removing it. Kelly will write a letter requesting the elevator be removed by August 1, 2018.

The salt shed is scheduled to be painted within the next 2 weeks. The water pump and conditioner will be replaced at the East Fire Station this coming week.

The board agreed to have Glenn put the roadside mower on municibid.

Chris Rietmann asked about amending his request in the minutes. The board decided to leave the minutes as written and approved.

Rock moved to adjourn, Tim second, meeting adjourn at 8:00pm.

Next meeting: 6/19/2018

Respectfully Submitted,

Kelly N Wright