

The Alstead Board of Selectmen met in open session on Tuesday February 27, 2018 at 6:30 at the municipal offices. Members present were Tim Noonan and Alan Dustin. Tim led the pledge of allegiance. Tim moved to accept the minutes as read, Alan seconded. Payment manifests were reviewed and signed.

Tax Collector, Trish Anderson reported there are 8 properties that the Town could have deeded last year but didn't. The board would like to review these after election. Trish stated deeding can start in April. She also reported in October the Town can deed the 2016 liens. This year it was delayed because the liens weren't recorded on time. The Town has approximately \$500,000 in outstanding back taxes including interest.

DPW department head Michael Kercewich gave the board the wetland permits to sign for the Drewsville Bridge permits Miche has been working on. He reported he plans on meeting with the conservation committee with the plans also for their approval which will help expedite the DES approval process. The permits are good for 4 years. He is also in the process of getting a quote for a man lift to paint the salt shed this spring. Alan is working on getting paint quotes for Michael.

There was a brief discussion about getting paving quotes. Michael reported the state pricing will be released by March 2.

There was a discussion about scheduling the road side mowing this and how many mowers would be used. Mike reported there would several mowers used and at different levels. He plans on scheduling this.

EMS director Chris Rietmann reported their Town may be eligible for "snow storm" funds. He and Michael Kercewich will review this.

There was a brief discussion about when the board would start getting quotes for the Vilas Pool Bridge. Tim answered not until after the warrant article passes.

Both Tim and Alan reported they would be available to help at election.

The board reviewed the Fire Department by Laws and amended the Fire Chief terms from an indefinite term to a three-year term. Alan moved to accept the new by laws as written, Tim seconded.

Office Administrator Kelly Wright reported about the new executive Quick Books Premier software conversion. After reviewing the different software, it was agreed by the auditor, IT, office staff and board to switch to Quick Books. To allow for a smoother transition it was recommended to change the following listed below:

1. Reviewed the chart of accounts and used those recommended by DRA

2. Combine employees benefits under the DRA Personnel Administration
3. Run both systems for the month of December 2017 but start using QB solely as of Jan 1<sup>st</sup>.
4. Enter into QB the month of Dec 2017 only since the staff and auditor can access Munismart to obtain previous years budgets.
5. Review and clean up vendor list
6. Review previous accounts that the Town no longer uses

Tim moved to go into nonpublic RSA 91:3-A, Alan seconded.

Alan moved to exit nonpublic, Tim seconded. Alan moved to adjourn, Tim seconded meeting adjourned at 9:40.

Respectfully Submitted

***Kelly N Wright***