TOWN OF ALSTEAD
BUILDING & DEMOLITION PERMIT
INSTRUCTIONS

Please fill out the attached Building or Demolition Permit Application completely. Include the following:

➢ Plans (which need not be professionally drawn), showing the actual shape, dimensions and location of the lot to be used, of existing buildings upon it, of alterations proposed to existing buildings, and of proposed of new buildings.

➢ Information as to the existing and intended use of each building, lot or part thereof, and as to the number of families, boarders, or other occupants any building upon the premises is designed to accommodate.

If any information is omitted, the form will be returned to you. If you have specific questions when filling out the application, please don’t hesitate to call Charlotte Comeau during the day at 835-2986 and she will get an answer to your question.

After the application is done, please return it to the Office Administrator, Charlotte Comeau at the Municipal Offices with payment of $25.00, or you can mail the completed application and check to: Town of Alstead, PO Box 60, Alstead, NH 03602.
Permit No.______________

TOWN OF ALSTEAD
APPLICATION FOR BUILDING PERMIT

The undersigned hereby requests a building permit for the following use, to be issued on the basis of the representation contained herein. Permit voided in the event of misrepresentation or failure to undertake construction within twelve (12) months of the date of approval.

Location of Property __________________________ Tax Map # ______ Lot # __________

Name of Landowner __________________________________________ Phone No. __________

Mailing Address __________________________________________

Name of Applicant _________________________________________ Phone No. __________

Mailing Address __________________________________________

Nature of Construction ______________________________________

__________________________________________________________

__________________________________________________________

Are there any restrictions/covenants on this deed? Yes ________ No __________

Lot Size _______________ Frontage ____________________________

New Construction __________ or Addition to existing building? _________________

Dimensions of Proposed Construction Length _________ Width _________ Stories ______

Setback from Right of Way _________ Rear _________ Side _________ Side _____________

Type of Water System __________________ Type of Sewerage System ________________

State Septic Approval No. _________________ Are you currently in Current Use? ________

Driveway Permit – Town or State __________ Are you in a Flood Plain? _______________

General Contractor’s Name ______________________ Phone # _________________

Plumber’s Name ___________________________ Plumber’s # _______________

Electrician’s Name _______________________ Electrician’s # ______________

Signature of Applicant ______________________ Date ______________________

Application Received _________________ $25.00 Fee Paid ___________ Approved ______

Signed: Zoning Officer ______________________ Date ______________________

After the Zoning Officer has approved your building permit, it may be picked up at the Town Office during normal business hours.